

Request for Proposal (RFP)

**Project Name: Increasing Access to Services for Survivors of Sexual Violence in Connecticut
Connecticut Alliance to End Sexual Violence**

Proposal Submission Deadline: March 29, 2019

Background Information

For over thirty-five years, The Connecticut Alliance to End Sexual Violence (The Alliance) has utilized education, training and public policy efforts to improve the response to and prevention of sexual violence in the state of Connecticut. As the statewide coalition of community-based sexual assault crisis services centers, The Alliance's mission is to create communities free of sexual violence and to provide culturally affirming, trauma-informed advocacy, prevention, and intervention services centered on the voices of survivors.

The Alliance has received funding from the Office of Policy Management to gather information from survivors of sexual violence in the state of Connecticut to glean information about where, how, when, and why survivors do or do not access sexual assault crisis services. The goal of this project will be to identify how to make sexual assault crisis services in the state more relevant and accessible to all survivors. There will be a focus on improving access to services for underserved communities including survivors of color, LGBTQ survivors and survivors with disabilities.

Statement of Purpose

The Alliance seeks to fund one (1) proposal to work with a contractor to support the gathering of information from survivors of sexual violence in the state of Connecticut. The Alliance seeks someone with extensive knowledge of collecting data from community-based participants and who can collect both qualitative and quantitative data.

The contractor will conduct evaluations of services at The Alliance and its member centers including but not limited to surveys, focus groups and one-on-one interviews with survivors. A written report will be provided to The Alliance at the completion of the project that includes themes, trends, and suggestions for next steps. The Alliance will use the report to identify strategies for working with its member centers to increase access to sexual assault crisis services for survivors across the state.

Program and Budget

Permissible uses of these funds include staff salary, fringe benefits, and mileage reimbursement for staff travel to and from meetings. Funds cannot be used for direct services to survivors of sexual violence. A budget must be submitted with proposals including a detailed outline of how funds will be used. The total budget for this project is \$20,000.00.

Terms and Conditions

This project must be completed and delivered by no later than June 30, 2019. The funding agency will not allow extensions. Prospective contractors will be asked to commit to this timeframe.

Proposal and Award Notification Timeline:

RPF release date: Monday, March 18, 2019

Submit questions to The Alliance on or before: Thursday, March 22, 2019 by 5 pm via email to proposals@endsexualviolencect.org

Proposals due: Wednesday, March 29, 2019 by 5:00 pm via email to proposals@endsexualviolencect.org

Proposal award date: Successful applicant will be notification on Tuesday, April 2, 2019 by 5:00 pm

Project commencement: Immediately

Deliverables

Successful proposals must include the following items in their implementation:

- Plan for outreach to survivors of sexual violence including but not limited to survivors who have not accessed services, survivors who have accessed services from an Alliance member center, and survivors who have accessed advocacy and support from The Alliance directly

Additional requirements:

- Plans for reaching oppressed and underserved survivors including but not limited to survivors with disabilities, LGBTQ survivors, elderly survivors, youth survivors and survivors of color
- Describe the methods that will be used to gather information (ex. focus groups, include the number of groups, the number of participants, the geographic area of the state, etc.)
- Describe the protocols (ex. questionnaires) that will be used to gather information
- Describe how participant information will be kept confidential

Format for Proposals

Submit your project narrative and budget by email to proposals@endsexualviolencect.org with the subject line "Access to Services Project" on or before March 20, 2019 at 5 pm. Project narratives should not exceed 10 pages. Project budgets and other supporting documents are not included in the 10-page limit.

All proposals must include the following:

- A working timeline of all project activities and deliverables

In addition to the project narrative, please submit the following with your proposal:

- A budget listing all expenses to be paid with the \$20,000 award

- Resumes of all staff who will work on the project. Please make efforts to include persons who reflect the survivors who

Point of Contact

Please contact Beth Hamilton, Associate Director at (860) 282-9881 or beth@endsexualviolencect.org with questions.